

## **AGENDA**

### **I. Welcome (10 mins.)**

- a. NOCRC updates
  1. NOCRC voting template name change to “[CAEP Executive Committee Business Item Template](#)” and process update
  2. NOCRC toolkit packets (in draft mode):
    - (a) CAEP Onboarding Packet
    - (b) Voting Members, Advisory Group Members, and Partners
  3. Grants & Special Projects Assistant position
- b. CFAD Revise for 2022/23: voting member certification for \$50,000 increase due in NOVA September 1, 2022 – **INFORMATIONAL ITEM / CERTIFICATION REQUIRED**

### **II. NOCRC Partnerships (5 mins.)**

- a. WTLC collaborative effort update

### **III. Standing Business Items (5 mins.)**

- a. Approval of June 16, 2022, EC meeting minutes – **VOTING ACTION ITEM**

### **IV. CAEP 2022-2023 Annual Plan for NOCRC (10 mins.)**

- a. Annual Plan process update
- b. Online vote to approve the CAEP 2022-23 Annual Plan for NOCRC: Monday, September 12, 2022
- c. Voting Member certification due in NOVA: Wednesday, September 14, 2022

### **V. NOCRC Advisory Groups (5 mins.)**

- a. Career Technical Education
  1. Antionese “Annie” Cotton introduction

### **VI. NOCRC Administration (5 mins.)**

- a. Decision-Making Guidelines annual review and updates – **INFORMATIONAL ITEM**
- b. Update on the NOCE Class Schedule item to include summer schedule – **INFORMATIONAL ITEM**

### **VII. Member Updates (10 mins.)**

### **VIII. Closing Reminders (10 mins.)**

- a. September EC meeting information:
  1. Thursday, September 15, 2022, 1:30 p.m. – 2:30 p.m.
  2. Business item due date for the September meeting: Friday, September 2, 2022, 5 p.m.
  3. If budget-ready for September EC review, please submit by Friday, September 9, 2022

- b. CAEP Annual Activity and Budget Approval for 2023/24
  - 1. Advisory group discussion and planning suggestion: begin now and continue into September
    - (a) Forms to be used (links to/from NOCRC website > Resources > Forms):
      - (i) [CAEP Executive Committee Business Item Template](#) (PDF)
      - (ii) [CAEP Work Plan Template](#) (Word document download from site)
      - (iii) [CAEP Strategy Budget Template](#) (Excel document download from site)
      - (iv) [CAEP Strategy Proposal Template](#) (PDF)
  - 2. **All forms are due to the CAEP office by Friday, October 7, 2022**